



# City of Chickasaw, Alabama

## APPLICATION FOR PERMIT FOR PARADE &/OR EVENT

ALL APPLICATIONS MUST BE SUBMITTED AND APPROVED PRIOR TO YOUR EVENT. APPLICATION MUST BE FILED WITH THE BUSINESS OFFICE NOT LESS THAN 10 DAYS; NOR MORE THAN 30 DAYS BEFORE THE PROPOSED DATE OF THE EVENT. ALL EVENTS WILL REQUIRE A PROOF OF INSURANCE.

Application Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_ Non-Profit: Yes \_\_\_\_\_ No \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Primary Organizer: \_\_\_\_\_ Organizer's Date of Birth: \_\_\_\_\_

Organizer's Address: \_\_\_\_\_

Organizer's Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name of the Event: \_\_\_\_\_

Event Category: (\*Map Required)

Assembly       Concert       Parade\*       Other       Block Party\*  
 Festival       Performance       Car Show       Film/Photography       Race/Run\*

If "Other", describe: \_\_\_\_\_

Event Location: (Assembly point, route of parade/processional, disassembly point, all other pertinent information)

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Permission to use event location was obtained from? (Name/phone number required)

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Date(s) of the event: \_\_\_\_\_ Event operating  
hours: \_\_\_\_\_

Set-up date(s): \_\_\_\_\_ Set-up times(s): \_\_\_\_\_

Tear down date(s): \_\_\_\_\_ Tear down time(s): \_\_\_\_\_

Estimated attendance total each day: \_\_\_\_\_ Estimated number of vehicles involved in this event: \_\_\_\_\_

Route to be traveled: i.e. detailed location to include street names: \_\_\_\_\_

Describe the Event:

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Primary on-site Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Secondary on-site Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Will street(s) be closed? Yes \_\_\_\_\_ No \_\_\_\_\_ Will sidewalk(s) be closed? Yes \_\_\_\_\_ No \_\_\_\_\_

Will parking places need to be blocked? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes", Explain: \_\_\_\_\_

Will the event have handicap parking? Yes \_\_\_\_\_ No \_\_\_\_\_

Will the event require use of the City of Chickasaw owned barricades? Yes \_\_\_\_\_ No \_\_\_\_\_

Will any tents or canopies be used at the event? Yes \_\_\_\_\_ No \_\_\_\_\_

\*If "Yes", include location(s) on map; to include the number of tents and sizes

Do you plan on having any open flames? Yes \_\_\_\_\_ No \_\_\_\_\_

Will fireworks/pyrotechnic be part of your event? Yes \_\_\_\_\_ No \_\_\_\_\_

List the name of company phone number and address providing fireworks/pyrotechnics:

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Will a City of Chickasaw Park and Recreation Department facility be utilized? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes", which facility will be utilized? \_\_\_\_\_

What are your provisions, if any, for security, traffic control and/or crowd control?

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Are there any other special circumstances which are pertinent to this application?

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Note: If parade is designed to be held by, and upon behalf of or for, any person other than the applicant, the applicant for such permit shall file with the City Clerk a communication in writing from the persons proposing to hold the parade, authorizing the applicant to apply for the permit in his behalf.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

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For Official Use Only

Date Submitted to Council: \_\_\_\_\_

Action taken by Council: \_\_\_\_\_

Reason, if denied:

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