

Chickasaw City Council

State of Alabama Mobile, County

The Chickasaw City Council met in regular session on August 12, 2025, at 7:00 p.m. Present were Mayor Barry Broadhead, Councilmember Jim Trout, Jennifer White, Ken Sterrett, Jim Hanson, and JR Rawls. Attorney Patrick Dungan filled in for City Attorney Nash Campbell. City Clerk Michelle Ross was present. Councilman Trout gave the invocation.

ADOPTION OF AGENDA - Councilmember Trout moved to approve the agenda for the regularly scheduled meeting on August 12, 2025. Councilmember Sterrett seconded the motion. The motion for final adoption was passed by the following voice votes: AYE – White, Broadhead, Trout, Sterrett, Hanson, and Rawls. NAY- None

APPROVAL OF MINUTES – Councilmember Hanson moved to approve the minutes from the regularly scheduled meeting on July 22, 2025. Councilmember Trout seconded the motion. The motion for final adoption was passed by the following voice votes: AYE – Broadhead, White, Trout, Sterrett, Hanson, and Rawls. NAY - None

COMMUNICATION FROM THE MAYOR

- Alabama Tourism Grant \$3,900 - Councilmember White moved to accept the Alabama Tourism Grant for the fireworks display on July 4th, 2025. Seconded by Councilmember Hanson. The motion for final adoption was passed by the following voice votes: AYE – Broadhead, Sterrett, Trout, White, Hanson, Rawls. NAY-None
- South Alabama Regional Planning -SARPC Area on Aging Grant - Councilmember Sterrett moved to accept the SARPC Area on Aging Grant. Seconded by Councilmembers Rawls and Trout. The motion for final adoption was passed by the following voice votes: AYE – Broadhead, Sterrett, Trout, White, Hanson, Rawls. NAY-None

RESOLUTIONS & ORDINANCES

Councilmember White moved to approve the Second and Final Reading of Ordinance 25-42. Seconded by Councilmember Sterrett. The motion for final adoption passed by the following voice votes: AYE – Hanson, Trout, Sterrett, Broadhead, Rawls and White. NAY-None

ORDINANCE NO: 25-42

AN ORDINANCE SETTING COMPENSATION FOR ABSENTEE ELECTION MANAGER

BE IT RESOLVED, by the City Council of the City of Chickasaw, Alabama, as follows:

SECTION 1. Compensation for the Absentee Election Manager for the City of Chickasaw, shall be and the same is hereby fixed at the sum of \$50.00 per day for each day absentee elections service are performed from the date of delivery of the absentee ballots to the absentee election manger and including the day of election, to be paid from the city treasury.

SECTION 2. This Ordinance is adopted pursuant to Section 17-11-14 Code of Alabama, 1975, and shall be effective for all municipal elections, both general and special, from and after the date of adoption.

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Councilmember Hanson moved to adopt Resolution No. 25-46 – A Resolution for the abatement of 354 3rd Avenue. Seconded by Councilmembers Trout. The motion for final adoption was passed by the following voice votes: AYE – Broadhead, Sterrett, Trout, White, Hanson, and Rawls. NAY-None

RESOLUTION NO: 25-46

A RESOLUTION TO DECLARE A PUBLIC NUISANCE PURSUANT TO ALA. CODE §11-40-30 to 11-40-36 AND CHICKASAW ORDINANCE NO. 23-25

WHEREAS, the City of Chickasaw adopted Ordinance No. 23-25 on or about November 28, 2023, which authorized the appropriate municipal official designated by the Mayor to declare any part of a building or structure unsafe to the extent it constitutes a public nuisance. Said Ordinance also authorized the City to demolish said structure or property and to tax the cost of demolition against the owner of said property.

WHEREAS, on or about March 25, 2025, the City of Chickasaw, Alabama, determined the property at 354 Third Avenue to be a public nuisance and ordered it to be demolished. All notices required by the City of Chickasaw Ordinance No. 23-25 and Ala. Code § 11-40-31 has been timely given by Certified or Registered Mail on or about May 10, 2025, to the person or persons, firm, association, or corporation last assessing the property for state taxes. Notice was posted on the fence at the safest entrance to the building within three (3) days of the date of mailing of the notice for the property located at 354 Third Avenue (Parcel ID Number 2209440013246XXX) 354 Third (3rd) Avenue, Chickasaw, Alabama 36611 – Key#250613 – Parcel#220944013246XXX

WHEREAS, the City of Chickasaw requested and received two bids for the demolition of said properties. The lowest and most responsive bidder, Warrior Land Clearing and Demolition, will complete the work for \$4,350.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CHICKASAW, ALABAMA, AS FOLLOWS: The costs of demolition and clean-up of said properties shall be assessed against the property located below and shall constitute a lien on the property as authorized by Ordinance No. 23-25.

354 Third (3rd) Avenue – Key#250613 - \$4,350 + \$200 Admin Fee + \$1,944 Attorney Fee = \$6,494.00

ADOPTED AND APPROVED this the 12th day of August, 2025

Councilmember Rawls moved to adopt Resolution No. 25-47 – A Resolution setting the rules and regulation for the operation of the Chickasaw Civic Center. Seconded by Councilmembers White. The motion for final adoption was passed by the following voice votes: AYE – Broadhead, Sterrett, Trout, White, Hanson, and Rawls. NAY-None

A RESOLUTION SETTING THE RULES AND REGULATIONS FOR THE OPERATION OF THE CHICKASAW CIVIC CENTER LOCATED AT 224 GRANT STREET, CHICKASAW, AL 36611

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BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHICKASAW, ALABAMA,
as follows:

- I. The City of Chickasaw Senior Citizen Department will have priority use of the Chickasaw Civic Center. The Main Ballroom and the Meeting Room are available for rent short-term to individuals or groups when available.
- II. RESERVATIONS
 1. Reservations shall be on a first-come, first-served basis, except for Governmental functions (including City of Chickasaw civic groups), which shall take precedence over all other functions and may necessitate the cancellation or postponement of an event.
 2. Persons or groups wishing to reserve one or more of the facilities must complete, date, and sign an Application for Use of Activity Center form, Cancellation Policy, Indemnity/Hold Harmless Agreement, and pay the required rental deposit in order for the reservation to be entered on the Activities Calendar located in the Chickasaw Civic Center. No reservations will be confirmed until the rent is paid. The Council reserves the discretion to waive any rental costs.
 3. Cancellations or date changes must be in writing and signed by the same person who signed the application and paid the rental fees and must be given to the Event Manager at the Chickasaw Business Office not less than thirty (30) days prior to the event for any refund to be given. Fee refunds will be made by check, less a \$10.00 or 20% handling charge, whichever is greater. No refunds will be made for cancellations made within 30 days of the event.
 4. Religious groups may use the complex facilities for meetings, conventions, dinners, etc., groups are not permitted to use any part of the facility as a permanent sanctuary or worship on a regular Sunday or weekday basis.
 5. Rental rates shall be as follows
 - a. Ballroom, \$400/6 hours; Meeting Room, \$250/6 hours
 - b. An hourly rate of \$75 per hour will be charged for each consecutive hour of use; for a maximum of 8 hours. After 5:00 p.m. on weekdays and all day on weekends, from the time the first person arrives until the last person leaves. This hourly charge will be \$125.00 per hour on recognized City holidays.
 6. The rental fee includes tables, chairs, and a kitchen with its appliances and ice machine (if these are all available at the time). Set up and takedown are not the responsibility of the City.
 7. Any and all requests for a waiver of rental fees must be in writing with a signature, and a waiver of rental fees does not mean a waiver of cleaning fees and hourly fees. Cleaning fees and hourly fees will still apply to any and all groups renting the facility.
- III. The City of Chickasaw, its departments and agencies, and city-sponsored functions shall be exempt from rental fees provided the functions will improve the skills, finances, or betterment of the sponsoring department or portray the City of Chickasaw in the best light for the good

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and benefit of the citizens of Chickasaw. This does not relieve said departments from clean-up, cleaning fees, security responsibilities or any of the Rules & Regulations set forth in this Resolution.

IV. RULES AND REGULATIONS

1. The number of Ballroom seats is to be given at the time of booking. Maximum seating and/or crowd capacity will be as per the Fire Code. Fire and exit lanes will be open at all times. Chairs will not be disconnected and moved into aisles.
2. Access to the building must be arranged with the Event Manager.
3. The furniture, tables, and chairs in the Civic Center will not be moved. Renters may move tables and chairs in the Ballroom.
4. The Event Manager will be the final authority regarding decorations:
 - a. The Chickasaw Civic Center does not provide cloth linens. However, paper tablecloths may be available for a small fee.
 - b. Decorations must be placed on the day of the event. No equipment or materials will be placed in the Ballroom or Meeting Room prior to the day and time of use unless approved by the City.
 - c. No painting of any type will be permitted inside the facility.
 - d. All decorations are to be free-standing or approved by the Event Manager. No nails, tacks, brackets or self-adhesive tape will be allowed on or in the walls, ceilings, floors, or any material that will deface, mark, or damage a finished surface.
 - e. No shaving cream, toilet paper, silly string, rice, birdseed, sparklers, glitter, confetti (including decorative jewels), or the like will be thrown or used for decoration inside or outside the facility. All candles must be self-contained. If any of these items are found on the floor, additional cleaning and damage fees will be applied.
 - f. Only rose petals, lavender, or bells are permitted at the Civic Center when the bride and groom are leaving.
 - g. All decorations must be removed following an event before the renter leaves the premises. Decorations intended for sharing with other groups may be left in place if prior arrangements are made and approved by the Event Manager.
5. To maintain health standards as required by state and county regulations, all users of the kitchen must comply with the following:
 - a. All pots, pans, trays, plates, saucers, cups, serving dishes, glasses, and silverware belonging to the Chickasaw Civic Center are to be used by City Personnel only and are to be washed before use.

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- b. After food serving has been completed, and before leaving the complex, all items listed in 7.a. will be washed and separated (all spoons together, etc.) and stored in proper locations as found prior to use. Tables will be cleaned.
 - c. The kitchen, along with its appliances and equipment, will be used only by City Personnel or in conjunction with the rental of the Ballroom or the Meeting Room.
 - d. The renter must provide a licensed catering service for their event. The renter and/or caterer serving food/drink will furnish own pots, pans, trays, plates, saucers, cups, serving dishes, glasses, and silverware all of which will be washed before use.
 - e. All equipment and appliances, including stoves, ovens, microwaves, refrigerators, sinks, work areas, utility carts, slicing equipment, coffee and tea urns, and ice chests, will be cleaned after use.
 - f. Grease shall be disposed of properly by the renter or the caterer.
 - g. It is the responsibility of the renter to inform the caterer and other vendors of the rules and regulations. The caterer and/or renter are responsible for ensuring that the kitchen is clean and returned to us as delivered. The Banquet Manager can provide a detailed list of responsibilities.
6. Garbage and Debris:
- a. All loose debris, including cups, plates, napkins, cans, and bottles on tables, countertops, and other areas throughout the building must be removed and disposed of properly before leaving the premises.
 - b. The city will furnish only garbage bags.
 - c. Before leaving the premises, the renter will remove all garbage and debris from the building as needed during and after the function.
 - d. All garbage bags must be tied and placed in the garbage containers provided outside the facility.
 - e. The City will not clean up debris left by a decorating group. The renter is responsible for hauling all debris off.
7. Any person or group bringing an appliance with special power requirements into the building and using it will need permission from the event manager.
8. If a sound or lighting system is required, it must be furnished by the renter.
9. If children are present during your function, they must be supervised at all times. The renter is responsible for any damage or breakage.
10. All personal equipment, supplies, decorations, and other materials will be removed at the close of the activity.
11. No inventory items, such as chairs, tables, podiums, movie projectors, screens, kitchen

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utensils, pots, pans, silverware, dishes, etc. will be loaned or permitted to be removed from the premises under any condition.

12. All groups and organizations are responsible for their own clean-up of the kitchen, decorations, garbage, and debris. The renter and/or caterer must remove anything brought in by the renter and/or caterer. The renter is responsible for ensuring that the Rules and Regulations are adhered to. The Banquet Manager will review the clean-up schedule prior to the function and will conduct an inspection after the function to assess whether or not additional clean-up fees will be charged. An additional clean-up fee at the rate of \$20.00 per hour will be charged for any time and/or required personnel necessary to complete the responsibilities of the renter.
13. Additional fees will be charged for any damaged or missing items which include, but are not limited to, any broken or missing items from the facility, and carpet and/or tile restoration (coolers and other heavy equipment may not be dragged across the floors at the Chickasaw Civic Center).
14. The City of Chickasaw is a smoke-free facility. Smoking is prohibited within a reasonable distance often (10) feet outside an enclosed area where smoking is prohibited, so as to ensure that tobacco smoke does not enter the area through entrances, windows, ventilation systems or other means." The area around the fountain outside the main entrance is a designated smoking area. The renter's are responsible for ensuring that all personnel at their function are made aware of and adhere to.

The Council reserves the right to amend, delete, adjust, or waive any and all stipulations set out herein.

ADOPTED this 12th day of August, 2025.

Councilmember Rawls moved to adopt Resolution No. 25-48 – A Resolution authorizing the disposal of surplus equipment. Seconded by Councilmembers Sterrett. The motion for final adoption was passed by the following voice votes: AYE – Broadhead, Sterrett, Trout, White, Hanson, and Rawls. NAY-None

A RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT

WHEREAS, the City of Chickasaw, Alabama has certain items of personal property which are no longer needed for public or municipal purposes; and

WHEREAS, § 11-43-56 of the Code of Alabama of 1975, authorizes the Municipal Governing body to dispose of unneeded personal property; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CHICKASAW, ALABAMA, AS FOLLOWS:

SECTION 1: That the following described personal property owned by the City of Chickasaw, Alabama, is no longer needed for public or municipal purposes or requires a repair that exceeds its worth, to wit:

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Quantity	Description	SERIAL #
1	METAL DETECTOR	983016

SECTION 2: That the Mayor and the City Clerk are hereby authorized and directed by the City of Chickasaw, Alabama, to dispose of the personal property described in Section 1, above, by donating it to the Chickasaw School System.

ADOPTED AND APPROVED this the 12th day of August, 2025

Councilmember Sterrett moved to suspend the rules to adopt Ordinance No. 25-49 – An Ordinance establishing and regulating one-way streets and alleys. Councilmember Trout seconded this motion. The motion for final adoption was passed by the following roll call vote: Broadhead-yes, Trout-yes, Sterrett-yes, Rawls-yes and White-Yes. NAY-None

Councilmember Sterrett moved to approve the adoption of Ordinance No. 25-49. Councilmember Trout seconded the motion. The motion for final adoption passed.

CITY OF CHICKASAW, ALABAMA

ORDINANCE NO. 25-49

AN ORDINANCE ESTABLISHING AND REGULATING ONE-WAY STREETS AND ALLEYS

WHEREAS, the City Council of the City of Chickasaw, Alabama, finds that the regulation of traffic movement on certain streets and alleys as one-way is necessary to promote public safety, convenience, and the orderly flow of vehicular traffic within the City; and

WHEREAS, the City Council desires to establish clear procedures and standards for the designation, signage, enforcement, and penalties related to one-way streets and alleys;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Chickasaw, Alabama, as follows:

SECTION 1. PURPOSE

The purpose of this Ordinance is to authorize the designation of certain streets and alleys within the City of Chickasaw as one-way, to provide for the proper signage and notification of such designations, to regulate the movement of vehicular traffic thereon, and to establish penalties for violations, all in the interest of public safety and convenience.

SECTION 2. DEFINITIONS

For the purposes of this Ordinance, the following terms shall have the meanings ascribed to them below, unless the context clearly indicates otherwise:

City means the City of Chickasaw, Alabama.

City Council means the governing body of the City of Chickasaw, Alabama.

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Chief of Police means the person designated by the City to exercise the powers and duties set forth in this Ordinance, or such other official as may be designated by the Mayor or City Council.

One-Way Street or Alley means any public street or alley, or portion thereof, designated by the City Traffic Engineer and approved by the City Council for vehicular traffic to move lawfully in only one direction.

Two-Way Traffic means vehicular traffic permitted to move lawfully in both directions on a street or alley.

Vehicle means every device in, upon, or by which any person or property is or may be transported or drawn upon a public street or alley, except devices moved by human power or used exclusively upon stationary rails or tracks.

SECTION 3. AUTHORITY TO DESIGNATE ONE-WAY STREETS AND ALLEYS

(a) The Chief of Police is hereby authorized, with the consent of the City Council, to designate any street or alley, or portion thereof, within the City as a one-way street or alley in the interest of public safety and convenience.

(b) The Chief of Police shall cause to be placed and maintained appropriate signs at every intersection or other location as necessary to give notice of the direction of lawful traffic movement on such one-way streets or alleys. No such designation shall be effective unless and until such signs are erected and maintained.

(c) The Chief of Police may, with the consent of the City Council, allow two-way traffic on any street or alley otherwise designated as one-way by special permit, subject to such conditions as may be deemed necessary for public safety.

(d) The Chief of Police is further authorized to determine and designate streets, parts of streets, or specific lanes thereon, upon which vehicular traffic shall proceed in one direction during certain periods of the day, and shall place and maintain appropriate markings, signs, barriers, or other devices to give notice thereof.

SECTION 4. REGULATION OF TRAFFIC MOVEMENT

(a) Upon those streets and parts of streets and in those alleys designated and signed as one-way, vehicular traffic shall move only in the indicated direction at all times or during such periods as may be specified by signage.

(b) It shall be unlawful for any person to operate any vehicle in violation of any markings, signs, barriers, or other devices placed in accordance with this Ordinance.

SECTION 5. ENFORCEMENT

(a) The provisions of this Ordinance shall be enforced by the City of Chickasaw Police Department and any other authorized enforcement officers of the City.

(b) The Chief of Police, or his or her designee, shall maintain records of all streets and alleys designated as one-way, including the locations of all required signage.

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SECTION 6. PENALTIES

- (a) Any person who violates any provision of this Ordinance, including without limitation operating a vehicle in violation of one-way street or alley designations or related signage, shall be guilty of an offense against the City and shall be subject to the penalties provided in Section 1-16 of the Code of Ordinances of the City of Chickasaw, Alabama.
- (b) Unless otherwise specifically provided by law or ordinance, the general penalty for violation of this Ordinance shall be a fine not exceeding five hundred dollars (\$500.00), or imprisonment for a period not exceeding six (6) months, or both such fine and imprisonment, in the discretion of the court trying the case.
- (c) Each act of violation shall constitute a separate offense.

SECTION 7. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, which shall remain in full force and effect.

SECTION 8. REPEALER

All ordinances or parts of ordinances in conflict with this Ordinance, including without limitation Ordinance No. 834 are hereby repealed to the extent of such conflict.

SECTION 9. EFFECTIVE DATE

This Ordinance shall become effective immediately upon its adoption and publication as required by law.

ADOPTED AND APPROVED this 12th day of August, 2025.

REPORTS FOR JUNE 2025

Fire Department: Given by Chief Lucky - Total Calls 131 = 105 EMS, 5 Fire, 2 Hazmat, 19 Misc.

Police Department: Given by Chief Parker - Total Calls 691; 15 accidents, 44 arrests, 116 traffic citations

Animal Control Officer: 1 Dog was picked up & 5 citations were issued

Building Inspector Report: 27 Total Permits: 17 Building, 5 Electrical, 0 Plumbing, 5 Mechanical, 0 Utility

Environmental Report: 74 citations mailed and 52 certified warning letters

Attorney's Report: Nothing to report.

FINANCIAL REPORT - Accounts Payable \$121,531.50 - Councilmember White moved to put the accounts payable in line for payment, seconded by Councilmember Hanson. Motion carried and so ordered. The motion for final adoption was passed by the following voice votes: AYE – White, Trout, Broadhead, Sterrett, Hanson, and Rawls. NAY-None.

MISCELLANEOUS BUSINESS & ANNOUNCEMENTS

- August 26, 2025 Council meeting has been rescheduled to August 19, 2025, due to the Municipal Election

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- Canvassing of the Municipal Election will take place at 12:00 pm/noon on September 2, 2025, at City Hall.

PUBLIC COMMENT –

- Willow McLarty: 103 Second Street – Idea of having AED's everywhere in the city and people educated/trained on CPR and AED's.
- Carol Harris: 322 First Street – Ms. Harris was signed up to speak, but felt she no longer needed to speak.

ADJOURNMENT—With no further business, Councilmember Sterrett moved to adjourn the regularly scheduled council meeting at 7:13 p.m., seconded by Councilmember White. The motion carried, and so it was ordered.

ATTEST:

Barry Broadhead

Barry Broadhead, Mayor

Michelle Ross

Michelle Ross, City Clerk