

**APPLICATION**  
**FOR PRELIMINARY SUBDIVISION PLAT APPROVAL**  
**CHICKASAW PLANNING COMMISSION**

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Application Number \_\_\_\_\_ Date \_\_\_\_\_

Name of Subdivision (if applicable) \_\_\_\_\_

Name of Applicant/Owner \_\_\_\_\_

Address \_\_\_\_\_  
(Street or P.O. Box) (City) (State) (Zip)

Name of Local Agent/Engineer, if other than Applicant \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_  
(Street or P.O. Box) (City) (State) (Zip)

Name of Land Surveyor \_\_\_\_\_ Alabama Registration Number \_\_\_\_\_

Phone \_\_\_\_\_

Subdivision Location \_\_\_\_\_

Total Acreage \_\_\_\_\_ Number of Lots (Units) \_\_\_\_\_

Average Lot Size \_\_\_\_\_

Water Source \_\_\_\_\_

Sewer Source \_\_\_\_\_

Description of proposed subdivision as **SECTION (SEC)**\_\_\_\_, **TOWNSHIP (TSHP)**\_\_\_\_,  
**RANGE**\_\_\_\_, **MAP BOOK**\_\_\_\_, **PAGE NO.**\_\_\_\_, **DATED**\_\_\_\_, **SLIDE NO.**\_\_\_\_



**CHECKLIST**  
**FOR PRELIMINARY PLAT APPROVAL**  
**CHICKASAW PLANNING COMMISSION**

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An application for Preliminary Plat Review shall include the following information, unless said requirement(s) is waived by the Building Official. Additional information may be required for the full and proper consideration of the Planning Commission.

Subdivision Name \_\_\_\_\_ Number \_\_\_\_\_ Date \_\_\_\_\_

1.    \_\_\_ Three (3) copies of plat submitted 15 days prior to meeting.
2.    \_\_\_ Application forms completed.
3.    \_\_\_ Fees paid.
4.    \_\_\_ Sheet size not more than 24" x 36"
5.    \_\_\_ Public Hearing notices sent.
6.    \_\_\_ Construction Plans submitted.
7.    \_\_\_ Review by Public Works Director, if applicable.
8.    \_\_\_ Review by Building Official and City Engineer.
9.    \_\_\_ All requirements shown on plat.
  - a.    \_\_\_ Scale not less than 1" = 100'
  - b.    \_\_\_ Date, North Arrow
  - c.    \_\_\_ Name and address of owner(s) of record
  - d.    \_\_\_ Legal Description with Block & Lot Number(s)
  - e.    \_\_\_ Name and registration number of surveyor
  - f.    \_\_\_ Vicinity Map showing location
  - g.    \_\_\_ Names and addresses of immediately adjoining or opposite landowners.

- h. \_\_\_ Topography at two-foot contour intervals
- i. \_\_\_ Exact boundaries showing bearings and distances
- j. \_\_\_ Location of existing streets, water courses, railroads, major transmission lines, drainage structures and public utility easements on proposed subdivision and on adjacent and opposite land
- k. \_\_\_ Indication of zoning district boundaries
- l. \_\_\_ Wooded areas, marshes, other unique features shown
- m. \_\_\_ Proposed ROW and/or easements including location, purpose, widths and street names
- n. \_\_\_ Proposed minimum building setback lines
- o. \_\_\_ Proposed open spaces, school sites or other public or common areas
- p. \_\_\_ Proposed lot lines with bearings and distances and lot and block numbers
- q. \_\_\_ Proposed name of subdivision and acreage
- r. \_\_\_ Flood Hazard Zone notation
- s. \_\_\_ Wetland boundary notation
- t. \_\_\_ “FINAL PLAT” stamped if considered final plat, otherwise, “NOT FOR FINAL RECORDING” stamped if project requires improvements and final plat review.